Administrative Committee August 3,2020

Present: Alderpersons John Ellington, Heather Kierzek & Kathleen Thurow

Absent: None

Also Present: Finance Director, Cynthia Haggard; Police Chief, Mark Schauf; City Clerk, Brenda Zeman; and City Attorney,

Emily Truman.

Citizen Present: None

The meeting was called to order by Chairman John Ellington at 8:00AM CST., with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow to approve the minutes of July 6, 2020, seconded by Kierzek and unanimously carried.

Motion by Kierzek to amend the agenda to correct Mariah Phillips address from 316 3<sup>rd</sup> Street to 516 3<sup>rd</sup> Street, seconded by Thurow and unanimously carried.

# Consider application for keeping chickens - Michael Lutz

Thurow questioned the approvals from adjacent neighbors regarding the location of the coop and what would happen with those approvals if the adjacent neighbors moved. City Attorney Truman stated the Ordinance doesn't allow the waiver of the neighbors, so the adjacent neighbors willing to waive the location of the coop is moot. Truman's suggestion to the Committee was to strictly follow the Code.

Motion to approve the application as long as the coop location follows the Ordinance and is 10' from all lot lines by Thurow, seconded by Kierzek and unanimously carried.

#### Consider application for keeping chickens – Mariah Phillips

Thurow mentioned the application indicated Phillips was a tenant and not the owner of the property. Thurow continued that the owner has to allow the tenant to have chickens, and there was nothing in the packet from the owner.

Motion to postpone the application until the September meeting and have staff obtain documentation from the owner by Ellington, seconded by Kierzek and unanimously carried.

## Consider Liquor License for the Las Milpass, LLC

Motion to approve and move on to Council the liquor license for Las Milpass, LLC by Kierzek, seconded by Thurow and unanimously carried.

#### Consider Request for Excessive Household Animals (3 Dogs) - Thomas & Teri Dorner

Motion to approve and move on to Council the request for Dorner's Excessive Household Animals (3 dogs) by Thurow, seconded by Kierzek and unanimously carried.

## Member comments

The next meeting will be Tuesday, September 8, 2020 at 8:00AM CST. Meeting location will be 101 South Boulevard.

Motion to adjourn by Kierzek, seconded by Thurow and unanimously carried. Meeting adjourned at 8:13AM CST.

Respectfully submitted,

Cynthia Haggard, Finance Director